



## **What is the SMART Pool™?**

The SC Maritime Chassis Pool (“SMART Pool”) is a container chassis provisioning service that is owned and managed by the South Carolina Ports Authority. Chassis will be provided for pickup and return on or near all SCPA terminals to support the container cargo flowing through the Port of Charleston.

## **How to start using SCPA SMART Pool™ Chassis?**

You must first visit [WWW.SCSPA.COM/SMARTPOOL](http://WWW.SCSPA.COM/SMARTPOOL) where you may begin the application process with SCPA.

After completing enrollment, a profile will be created for your company in our GO!Chassis management system. Enrollee will then receive an invitation to create a company password and username. This will allow you to add users, upload any required documents, and view invoices.

## **What is required to complete enrollment for the SMART Pool™?**

- Valid SCAC code
- Valid UIIA Membership
- W-9
- Insurance coverage with applicable documentation
- Must review and sign the SCPA Chassis Interchange Agreement
- Must be in good standing with the SCPA

## **How much insurance coverage is required?**

The SCPA requires all motor carriers be enrolled in the UIIA and carry the minimum insurance requirements defined by the UIIA. Current insurance documentation noting the following coverage limits must be uploaded to SCPA:

1. Commercial Automobile Insurance - minimum \$1,000,000 coverage.
2. All Risk, Loss, and Damage to trailer coverage (Chassis coverage) – minimum \$30,000 coverage.
3. Commercial General Liability – minimum \$1,000,000 coverage
4. Workers Compensation Coverage – as required by the state
5. Policy endorsements specifically naming SCPA as additional insured

*Please note SCPA will require certificates of insurance (COI) along with copies of insurance policy endorsements noting SCPA as an additional insured, loss payee (for chassis interchange coverage only) and waiving the carrier's right of subrogation. If you have blanket endorsements, then a copy of those endorsements or policy pages should be uploaded. A COI alone is not sufficient to evidence the required coverage.*

## **How to Provide Insurance Documentation to SCPA:**

- All insurance certificates must be provided in pdf format.
- New enrollees of the SMART Pool™ may upload insurance documentation by submitting a new customer application with SCPA on [WWW.SCSPA.COM/SMARTPOOL](http://WWW.SCSPA.COM/SMARTPOOL)
- Current enrollees in the program may upload via their profile in SCPA's GO!Chassis application by logging in via [GOCHASSIS.SCSPA.COM](http://GOCHASSIS.SCSPA.COM) and dropping the PDF insurance documents into their company profile: Go to the Insurance tab, click add certificate and follow the prompts.

## **Can Direct Lease SMART Pool Chassis be dropped on SCPA terminals?**

SMART Pool Chassis currently on direct lease cannot be dropped on SCPA terminals until all our pool locations go live which is projected April 2023, or sooner if advised by SCPA. We will send out communication with any updates.

## **How much does a chassis cost?**

- SCPA Chassis are invoiced at \$24.00/day plus tax.
- Triaxle Chassis rates – please contact [chassislogistics@scspa.com](mailto:chassislogistics@scspa.com)
- SCPA Damage Waiver is \$3.00/day plus tax.

Please note that SCPA Chassis will be billed, as a daily usage charge until the chassis is returned to an SCPA depot location listed on our website at [www.scspa.com](http://www.scspa.com). SCPA may modify the rates from time to time, any modifications shall be posted on our website 30 days before the modified rates take effect. Taxes are billed at the sales tax rate of the county the chassis was interchanged/picked up: Charleston county 9%, Greenville county (Greer) 7%, Dillon county 8%

## **What is the SCPA Damage Waiver Program?**

The SCPA Damage Waiver program is an optional program offered to the motor carrier community to limit the liability of equipment damage for an additional fee on the daily rate. SCPA will waive up to a maximum of \$1,000 in covered damages to the leased/rented chassis per trip.

Please note that a description of items excluded from coverage in the Damage Waiver Program will be posted on the SCPA website at [www.scspa.com](http://www.scspa.com). SCPA may modify the rates from time to time, any modifications shall be posted on our website thirty (30) days before the modified rates take effect.

## **How often is usage billed?**

SCPA will invoice chassis usage twice monthly as noted below:

- Days 1-15 are billed on the 20<sup>th</sup> day of the month or next business day.
- Days 16-last day of the month are billed on the 5<sup>th</sup> of the next month or next business day.
- If a chassis is checked out during multiple billing cycles, it will be billed during each billing cycle that it remains checked out.

## **How will SCPA send invoices?**

- All invoices will be sent via email in PDF format and with a CSV excel document providing the invoice detail, the system will email these to the billing contact noted in the GO!Chassis customer profile
- Invoice and chassis details are also located on the GO!Chassis application.

## **How to dispute an invoice?**

- Mark any disputes on the excel invoice provided by SCPA and send to the Chassis Logistics team at [ChassisLogistics@scspa.com](mailto:ChassisLogistics@scspa.com).
- All disputes should be submitted by the 15th day after the invoice date.
- Contact SCPA at Ph: 843-375-3104.

## **What if the BCO or Steamship Line pays for the chassis usage?**

- Motor Carriers are the default billable party for all chassis moves.
- Steamship lines or BCOs may send files that communicate a change in billable party. Without a file received or request submitted from the steamship line or BCO, the billing will always default to the Motor Carrier.